HUNTER
The City University of New York

APPLICATION FOR UNDERGRADUATE NON-DEGREE ADMISSION

FILING INFORMATION

High School Graduates and Visiting Students from Non-CUNY Colleges*

Students who do not intend to apply for a bachelor's degree but wish to take credit bearing undergraduate courses may apply and take up to 24 credits in a non-degree status. Students applying for non-degree status must submit proof of high school graduation or the General Education Development Diploma (GED). If you are a visiting student from another college, you can present a student college transcript showing at least 24 earned college credits. *(*If you are presenting educational credentials in a language other than English, you must also supply official translations).*

Post Baccalaureate Students*

Students who have completed the bachelor's degree or higher who wish to take undergraduate courses may do so. Applicants must verify prior educational attainment by submitting either a copy of their college degree or a final transcript stating degree and date received to the Office of Admissions. *(*If you are presenting educational credentials in a language other than English, you must also supply official translations).*

High School Seniors and College Now Participants

Qualified High School students, including students participating in College Now programs, may register as non-degree students while continuing their high school studies with the written approval of their high school principal or designee and/or the College Now Coordinator at Hunter

Senior Citizens

Applicants who are applying to the Senior Citizen Program pay no tuition for undergraduate courses. There is a $65.00 General Fee that will be charged at the time of registration. Senior Citizens are also responsible for the $5.00 Consolidated Services Fee. All Senior Citizen applicants must be New York State residents and must submit verification of attaining the age of 60. The following forms of proof of age will be acceptable for admission: **1)** Medicaid Card **2)** Driver's License **3)** Birth Certificate **4)** U.S. Passport

FILING INSTRUCTIONS

Mail-In Deadlines

Fall Semester - July 1st   Spring Semester - December 1st   Summer Session - April 15th

Application Fee

A $65.00 application fee is required of all applicants. The application fee will be collected at the time of your first registration. (Do Not Send the Application Fee in With Your Application.) Students currently enrolled at the undergraduate level at another unit of CUNY will have their application fee waived, provided that proof is shown at time of application. Applicants to the Senior Citizen Program and high school students enrolling under the auspices of the College Now program will not be charged an application fee.

New York State Residency

Any information on this application which indicates prior residence outside of New York State will require additional documentation to prove residence in New York State. Please contact the Office of Admissions for additional information. All required documents should be submitted with the application. Missing documents will delay the processing of the application.

Immunization

All students born on or after January 1, 1957 are required to submit proof of proper immunization against Measles, Mumps, and rubella prior to registration. For more information concerning medical requirements, call (212)772-4800.

Academic Skills Assessment

Non-degree students may register for up to, but no more than 12 credits before the Basic Skills Assessment Exams must be taken. If you do not test or you do not meet minimum levels of proficiency upon testing, you will not be permitted to enroll in the College. Testing information will be mailed to you prior to your first registration. Baccalaureate, master's or doctoral degree holders (from a college or university accredited by a regional U.S. accrediting association) and senior citizens are exempt from Basic Skills Assessment Exams.

STATUS INQUIRY

Please complete all the information requested on the application.

Applying as a: 1. ❑ Non-Degree Student   2. ❑ High School Senior   3. ❑ Senior Citizen

4. ❑ Post-baccalaureate Student   5. ❑ Post-baccalaureate Pre-Med. Student

Desired Start Date: ❑ Fall   ❑ Spring   ❑ Summer   Year_____

PERSONAL BACKGROUND

Last Name_____ Prior Name(s)_____

First Name_____ Middle Name_____

Social Security Number_____

Date of Birth_____   Sex_____ _____
                Month   Day   Year   Male   Female

Permanent Address (Number & Street)_____ (Apt. #)_____

(City)_____ (State)_____ (Zip Code)_____

Length of time at the above address (Month & Years)?_____

Length of time in New York State (Month & Years)?_____

Telephone Number (Day)_____ (Eve)_____

E-Mail Address_____

Temporary Mailing Address: Start Date_____   End Date_____

(Number & Street)_____ (Apt. #)_____

(City)_____ (State)_____ (Zip Code)_____

How did you hear about Hunter College:

❑ Radio   ❑ Newspaper   ❑ Mailing   ❑ Friend   ❑ Other_____

Admissions E-Mail:
admissions@hunter.cuny.edu

CITIZENSHIP/RESIDENCY

Are you a United States Citizen? _____Yes _____ No If no, Visa type_____(Attach Copy)

or Permanent Resident Alien Registration Number_____(Attach Copy)

EDUCATIONAL HISTORY

In chronological order, list all educational institutions attended beginning with high school.

❶ _____
School Name   State   Country, If not USA

_____
Number of Credits Earned   Date of Attendance   Degree Awarded   Graduation Date (month & year)

❷ _____
School Name   State   Country, If not USA

_____
Number of Credits Earned   Date of Attendance   Degree Awarded   Graduation Date (month & year)

❸ _____
School Name   State   Country, If not USA

_____
Number of Credits Earned   Date of Attendance   Degree Awarded   Graduation Date (month & year)

❹ _____
School Name   State   Country, If not USA

_____
Number of Credits Earned   Date of Attendance   Degree Awarded   Graduation Date (month & year)

Admissions Website:
http://admissions.hunter.cuny.edu/

GENERAL INFORMATION

The Schedule of Classes which contains the current course offerings, registration instructions, and information about the upcoming semester, is posted on the Registrar's web site (http://registrar.hunter.cuny.edu). A printed copy may be obtained in the OASIS, Room 217, North Bldg. This information is generally available at least one month prior to non-degree registration. It is important to note that degree students are given priority at registration and, therefore, many classes will be filled prior to your appointment time. You should plan alternative courses in advance. You should also note that although basic skills testing is not required until 12 credits are attempted at Hunter, many courses throughout the College curriculum mandate the passing of all or part of the basic skills test.

All Hunter College courses are credit-bearing, and you will receive grades in each of your courses unless you opt for auditor status at registration. You will be required to maintain good academic standing. It will be your responsibility to abide by Hunter's rules and regulations as outlined in the undergraduate catalogue. Students in a non-degree status are not eligible for financial aid or student visas.

If the application and supporting material are acceptable, registration materials will be sent (usually two weeks prior to the start of registration) with further instructions. Please submit the completed and signed form with the required documentation in room 203 (North Building), or mail to: Admissions/Non-Degree, Hunter College, 695 Park Avenue, New York, N.Y. 10021. All required documents must be submitted along with the application. Applications will be returned if required documentation is not submitted with the application. ***The prior information is subject to change without notice.***

DECLARATION

I hereby certify that all the information given in this application is accurate and complete. I understand that all the information contained in this application will be treated confidentially and will be used for institutional purposes only. I realize that failure to provide complete and accurate information may affect my admission. I understand that my application will not be considered until all the necessary documents are received by the Office of Admissions.

Signature of Applicant	**Date**

STATEMENT

Hunter College does not discriminate on the basis of age, sex, race, color, creed, national origin, physical or mental disability, sexual orientation, marital status, alienage or citizenship status, or veteran's status.

FOR COLLEGE USE ONLY

Proof of Education:_____
Description   *Int.*   *Date*

Proof of Residency:_____
Description   *Int.*   *Date*

Proof of Age:_____
Description   *Int.*   *Date*

Application Fee Paid / Attached Verification _____
Int.   *Date*

Registration Appointment: Date_____   Time_____

Data Entry by:

Signature:_____ Date:_____

DIVISION CODE	_____
BILLING CODE	_____
ADMISSIONS CODE	_____
GROUP CODE	_____
CURRICULUM CODE	_____
RESIDENCE CODE	_____
SENIOR CITIZEN	**Yes / No**
STOP CODES	_____
PROGRAM CODES	_____